



## PEAK Instructor Training

Dear IRWA Members,

The International Right of Way Association (IRWA) has openings for individuals in the United States and Canada who want to become an IRWA Instructor and have education qualifications and experience in the right of way/infrastructure field, related but not limited to:

- Environmental Sciences
- Surveying and Engineering
- Law as it related to land acquisition for projects (e.g., electricity, roads, pipelines)
- Land Use and Asset Management

If you are interested, we would like to hear from you.

Please submit a letter of interest to the International Professional Education Committee (IPEC) to attend the IRWA's Professional Education And Knowledge (PEAK) Instructor Development Training on **May 5-6, 2023**, at the **Chicago Marriott O'Hare**, with a course registration fee of **\$495.00 (USD)** for this in-person training.

Your (cover) letter of interest will include:

1. Your rationale and a brief description why for you want to be an IRWA Instructor
2. The Course Series you believe you are qualified to instruct and the number and name of one specific IRWA course you will **facilitate** a lesson from (12 minutes). The Course Series with course descriptions are available [here](#).
3. A draft [Lesson Plan](#) of the small section of your identified course.
4. A brief biographical sketch (4-6 sentences) outlining your occupational experience and achievements).
5. Your resume, which should reflect a minimum of five years of right of way experience and 2-3 references.

Please submit your letter of interest with attachments to IRWA's Organizational Learning & Development Manager, Amir Vafamanesh at [vafamanesh@irwaonline.org](mailto:vafamanesh@irwaonline.org) by **March 10, 2023**. Confirmation letters will be sent in response to you by no later than **March 15, 2023**. At that point, you will be able to register for the training and make the appropriate travel arrangements. If you have any questions regarding the Final Assessment and the Lesson Plan, please contact Janet Walker at [jiwalkercs@gmail.com](mailto:jiwalkercs@gmail.com).

The PEAK objectives and assessment will confirm that at the conclusion of this training, you will:

- Understand how to become a compelling IRWA instructor;
- Develop, practice, and apply engaging instructional tools;
- Identify the IRWA's Instructor Standards;
- Recognize what learning does and does not look like; and
- Create a dynamic learner-centered experience for your participants.



Please note there are a maximum of 44 seats available to attend and selection by the IPEC Instructor Development Subcommittee will be based on IRWA's geographical and discipline-area needs, as well as the quality of your letter of interest. Those who are not selected will be placed on a waiting list for an opportunity to attend a future PEAK Instructor Development Training.

You will complete four assessments during the training, which require you to present, instruct and facilitate (see definitions on the following page). Based on your performance you may receive: Acceptable, Exceptional, Not Acceptable. The Assessment Criteria and PEAK Instructor Standards can be found [here](#).

If you receive an Acceptable or Exceptional score, you will be eligible to become an IRWA Instructor, provided you:

1. become an IRWA member, and
2. take the series of courses, which you identified in your Letter of Interest and align with your qualifications, skills and experience.

Please note that once approved as an IRWA Instructor, you may be asked to travel to deliver an in-person course or instruct the course virtually using the IRWA's online system (training will be provided).

On behalf of the IPEC, we look forward to receiving your letter of interest to attend the IRWA's PEAK Instructor Development Training.

*Janet Walker*

Janet Walker, MA-IS (AE), BGS, SR/WA  
Chair, International Professional Education Committee



**Presentation** is a means of communicating information, ideas, or arguments to a group to inform, persuade, inspire, or entertain. A specific topic must be conveyed in a limited amount of time and the audience is typically not tested. In the context of IRWA, a presentation might be given at a chapter meeting or a session at the Annual International Education Conference. This type of presentation is prepared information on a specific topic in a limited amount of time. The audience is not tested, and generally, the presenter does not expect to be interrupted during the allotted time with questions or discussion. As a result, since there are no consequences for missing the message, the audience chooses to what extent it wishes to be engaged.

**Instruction** is the act of teaching a specific lesson using a systematic method. It is similar to a presentation (and actually involves presentation skills) in that there is a specific topic to be conveyed; however, instruction is intended to result in a transfer of some specific information and requires some indication as to whether or not that transfer has occurred. In other words, there may be an exercise, a test or a survey following the instruction to determine whether the audience gained the intended knowledge.

**Facilitation** is an interactive process that uses various techniques to transfer knowledge. It also provides a safe environment for individuals to develop new skills and apply knowledge. When facilitating, only a portion of the message is pre-determined, and the experience of the audience becomes part of the knowledge transferred. Discussion, questions, and audience participation are expected throughout and there may or may not be a test. When facilitating, you must convey the idea with relevant information and bring the discussion to a conclusion, summarize the discussions, manage the interactions and time spent on each topic.